



## PHOENIX HYBRID ACADEMY

### Motivation For Starting School

To Whom It May Concern,

In today's educational landscape, it often seems that schools have shifted towards a "what can the school do for me?" mentality. At Phoenix Academy, we hold a different perspective—one that focuses on what we can contribute to the school and, more importantly, to our students and the community.

Our mission is to provide quality education that equips learners for life beyond the classroom. We are dedicated to understanding and addressing the individual needs of our students through modern teaching methods that prioritize their development.

At Phoenix Academy, we aspire to be the change that our learners need. We aim to bridge the gap between students and schools by listening to their needs while maintaining high educational standards. Our goal is to be a pillar in the community, actively working to uplift and support the area around us.

We are committed to being role models for our students, inspiring them to become outstanding citizens. Our vision is to foster an environment where education is not just about academic success but also about cultivating responsible, motivated, and engaged members of society.

Thank you for considering the values and mission that drive Phoenix Academy.

### **Vision:**

To empower young people to realize their full potential and become the best version of themselves—ready to lead, serve, and thrive in a changing world.

### **Mission:**

To empower students with a high-quality education rooted in dedication, rigorous preparation, and a commitment to lifelong learning.

## **1. School Information**

**Postal Address:** PO Box  
1170  
13001

**Physical address:** 5-7 Shearwater street  
unit 1,2,5,6,7,8 VogelSight  
Vogel Strand  
Swakopmund

**Telephone numbers:** 081 380 2658

**Email:** [Phoenixhybridacademy@gmail.com](mailto:Phoenixhybridacademy@gmail.com)

## **2. School Hours**

School hours Monday to Friday  
Closed on public holidays and school holidays

**Staff starting time:** 07:30  
**School starting time:** 08:00  
**Break:** 09:10-10:20 (grade 1-3) 10:20-10:50 (grade 4-9)  
**School Closes:** 12:55  
**Staff Leave:** 13:00

## **3. School Curriculum**

The school will be following the **British Cambridge curriculum**

### **Grade 1,2,3 (Junior Primary)**

English first language  
Afrikaans second language  
Mathematics  
Science

### **Grade 4,5,6 (Senior Primary)**

English first language  
Afrikaans second language  
Mathematics  
Science

### **Grade 7,8,9 (Junior Secondary)**

English first language  
Afrikaans second language  
Mathematics  
Science  
EMS

## **IGCSE Grade 10 Program**

At Phoenix Hybrid Academy, students in Grades 10 also known as IGCSE are required to choose a minimum of 5 subjects, all of which are completed online through ISWB.

### **Subject Choices Include:**

- Biology
- Mathematics
- Chemistry
- Physics
- Afrikaans Second Language
- Portuguese (First & Foreign Language)
- German (First & Foreign Language)
- English First Language
- English Second Language
- English Literature
- Music
- Art & Design
- ICT
- Computer Science
- Design & Technology
- Media Studies
- History
- Geography
- Environmental Management
- Marine Science
- Travel & Tourism
- Business Studies
- Sociology
- Economics
- Accounting

Students should carefully consider their subject choices and exam options based on their future academic and career goals.

## **AS Level - Grade 12**

In Grade 12, students continue their studies at the AS Level. A minimum of 5 subjects is required for eligibility to apply for universities.

## **4. Sports**

We make use of sports clubs to give our students a wide variety of sports and exposure we are however a NAPSO registered school and will be competing in certain events at the NAPSO sport weeks

- Rugby
- Netball
- Soccer
- Cricket
- Tennis
- Inline hockey
- Chess
- Archery

Entry forms and more information is available at the principal- Mr. Jacques.

## **5. School fees**

Please note that the school does not offer discounts on tuition fees. This includes sibling discounts and employee discounts. Each child's fees are charged separately and are payable in full according to the school's fee structure.

### GRADE 1-3:

Monthly payment of N\$ 3 000. Payable on the 1st day of each month from January to December (12 Months).

Once off registration and book fee of N\$ 3 000 before attending school. These are workbooks they will need to complete in class. Stationary is included and no need for parents to buy starting stationary, however lost or broken stationery is for the account of the parent or guardian. Stationary for homework is needed and for the account of the parent/guardian.

### GRADE 4-6:

Monthly payment of N\$ 3 100. Payable on the 1st day of each month from January to December (12 Months).

Once off registration and book fee of N\$ 3 000 before attending school. This is for workbooks they will need to complete in class. Stationary is not included but all writing books and note books are included. Only desktop stationery is required and should be checked regularly by parents.

- Black, blue and green pens. NO erasable pens are allowed.
- Ruler and grey pencils. Calculators are not required for these stages.
- Scissors, glue and erasers – NO TIPEX are allowed.
- At least 12 different coloring pencils.

### GRADE 7-9:

Monthly payment of N\$ 3 600. Payable on the 1st<sup>day</sup> of each month from January to December (12 Months).

Once off registration and book fee of N\$ 3 000 before attending school. This is for workbooks they will need to complete in class. Stationary is not included but all writing books and note books are included. Only desktop stationery is required and should be checked regularly by parents.

- Black, blue and green pens. NO erasable pens are allowed
- Ruler and grey pencils.
- Casio Fx-82 ZA Plus (scientific) Calculator, scissors, glue and erasers NO TIPEX is allowed.
- At least 12 different coloring pencils.

### IGCSE/ AS and A Level

Monthly payment of N\$ 2 600 per month for supervision.

Payable on the 1st<sup>day</sup> of each month from February to November (10 Months). Once off registration fee of N\$ 3 000 this is including the registration fee for ISWB. Additional cost per subject payable to phoenix that gets paid to ISWB estimated at N\$ 700 per subject per month for IGCSE.

Please take note, at the end of the year IGCSE 2 learners write an external examination from Cambridge University that has costs for each subject estimated starting at N\$3500 per subject.

Additional support will be given when they need it, with the educators at Phoenix Hybrid Academy. IGCSE and AS level, please choose 5 minimum subjects.

A level is not compulsory; it is an extra year for learning.

### **For EFT payments:**

FNB Check Acc

Acc no: 62276370542

Branch: 280472

Ref: Learner name and surname

Email proof to: [phoenixhybridacademy@gmail.com](mailto:phoenixhybridacademy@gmail.com)

## **6. School Terms and holidays for 2026:**

|                                                     |                                      |
|-----------------------------------------------------|--------------------------------------|
| Term 1: School opens 13 <sup>th</sup> January 2026  | Closes 24 <sup>th</sup> April 2026   |
| Term 2: School opens 1 <sup>st</sup> June 2026      | Closes 21 <sup>st</sup> August 2026  |
| Term 3: School opens 7 <sup>th</sup> September 2026 | Closes 4 <sup>th</sup> December 2026 |

### **School times:**

Grade 1&2 starts at 08:00 and end at 12:00.

Grade 3 starts at 08:00 and end at 12:30

Grade 4-9 starts at 08:00 and school ends at 13:00.

IGCSE, AS and A level starts at 08:00 and lessons end at 13:00, or when they are done with their lessons for the day.

## **7. Dress code:**

- **A school shirt is required at all sporting games and school trips. Also, every Wednesday for N\$300 per shirt.**
- **Girls:**
- There is no official school uniform, but girls are expected to dress appropriately.
- Crop tops and short jeans are not permitted.
- Hair may be styled as desired, but it should not be so long that it obstructs their eyes.
- Please ensure that your daughters have the necessary sanitation products with them at all times.
- **Boys:**
- There is no official school uniform, but boys are expected to dress appropriately.
- Hair may be styled as desired, but it should not be so long that it obstructs their eyes.
- **Beanies:** Beanies are allowed, but they must be worn in a way that allows educators to see the students' eyes.
- **Hoodies:** Hoodies are permitted, but students will be asked to remove them during class.

## **8: SCHOOL RULES:**

- **No Bullying:** Bullying will not be tolerated; students engaging in such behavior will be asked to leave the school. **Physical abuse** towards any peer will have a **two-week suspension and a disciplinary hearing** will be held, to determine further suspension. **Verbal abuse is a 10-point debit mark.**
- **No Smoking:** Smoking is strictly prohibited on school grounds.
- **No Vaping:** Vaping is not allowed on school grounds.
- **Appropriate Language:** No swearing or use of inappropriate language.
- **Respect:** Be respectful towards all peers and teachers.
- **No Vandalism:** Vandalizing school property or the property of others is forbidden.
- **Permission Required:** Students may not leave school property without permission from their register teacher.
- **Phone Use:** Phones are not to be used during class time.
- **No Gaming/Video Streaming:** Gaming, watching videos, or using YouTube during class time is not allowed.
- There is also a school **debit and credit mark system** on which learners' behavior and discipline is monitored on.

### **Debit mark system:**

**10-points:** verbal warning

**20-points:** parent notification

**30-points:** detention or counselling

**50-points:** two-week suspension, with a disciplinary hearing for further suspension.